



February 20, 2024

Dear Service Provider,

Special Service Area #38 Northcenter requests a one-year contract proposal for 2024 to landscape all streetscape elements up to four (4) times per year – Spring, Summer, Fall, and Winter and water landscape elements as needed. Attached to this email is an SSA map.

Elements to be landscaped and watered are as follows:

- 92 sidewalk flower planters, 36" diameter across the top (4 Seasonal Rotations)
- 88 hanging baskets along Irving Park Road streetscape (2 Seasonal Rotations – Summer and Winter)
- 10 pedestal flower planters and surrounding plant beds on Irving Park Rd. (4 Seasonal Rotations)
- Maintain and water the perennial plants that are installed on the North and South borders of Northcenter Town Square (Belle Plaine Ave between Damen and Lincoln) (During growing season).
- Maintain, weed and water the landscaped "bumpout" located at 4000 N Rockwell St (at the first alley just North of Irving). A mix of perennial plants were installed in 2022.

In your application, please address the following:

- *Provide a proposal for a 1-year contract beginning Spring 2024 and ending Winter 2024 with the de-install of the Winter plantings.*
- Proposals must show cost per instance of water service for all landscape elements.
- Proposals may be submitted for only landscape service or only water service.
- Proposals may include a combination service price.
- Bidders understand Special Service Area #38 Northcenter reserves the right to separately contract for landscape and water services.
- In addition to the cost of service, please give a brief description of your company and answer the following questions in when you submit your proposal:
 - Has your company maintained any streetscape projects?
 - Will your company subcontract any of the proposed services? If so, please describe your sub-contracting procedures.
 - List three references.
 - Please include drawings, photos or other materials which demonstrate past work and/or your company's proposed designs for SSA #38 Northcenter.



Northcenter
CHAMBER OF COMMERCE

4054 N. LINCOLN AVENUE | CHICAGO, IL 60618

- Outline how your company will complete the services requested.
- Please outline invoicing and payment schedule.

All proposals are due by 5:00 pm on Tuesday, March 5, 2024.

Please email complete proposals to Eileen Keleghan, eileen@northcenterchamber.com. If you have questions or concerns, please contact me at the Northcenter Chamber of Commerce at (773) 525-3609 or the email listed above.

Thank you for your time and consideration. We look forward to receiving your proposals.

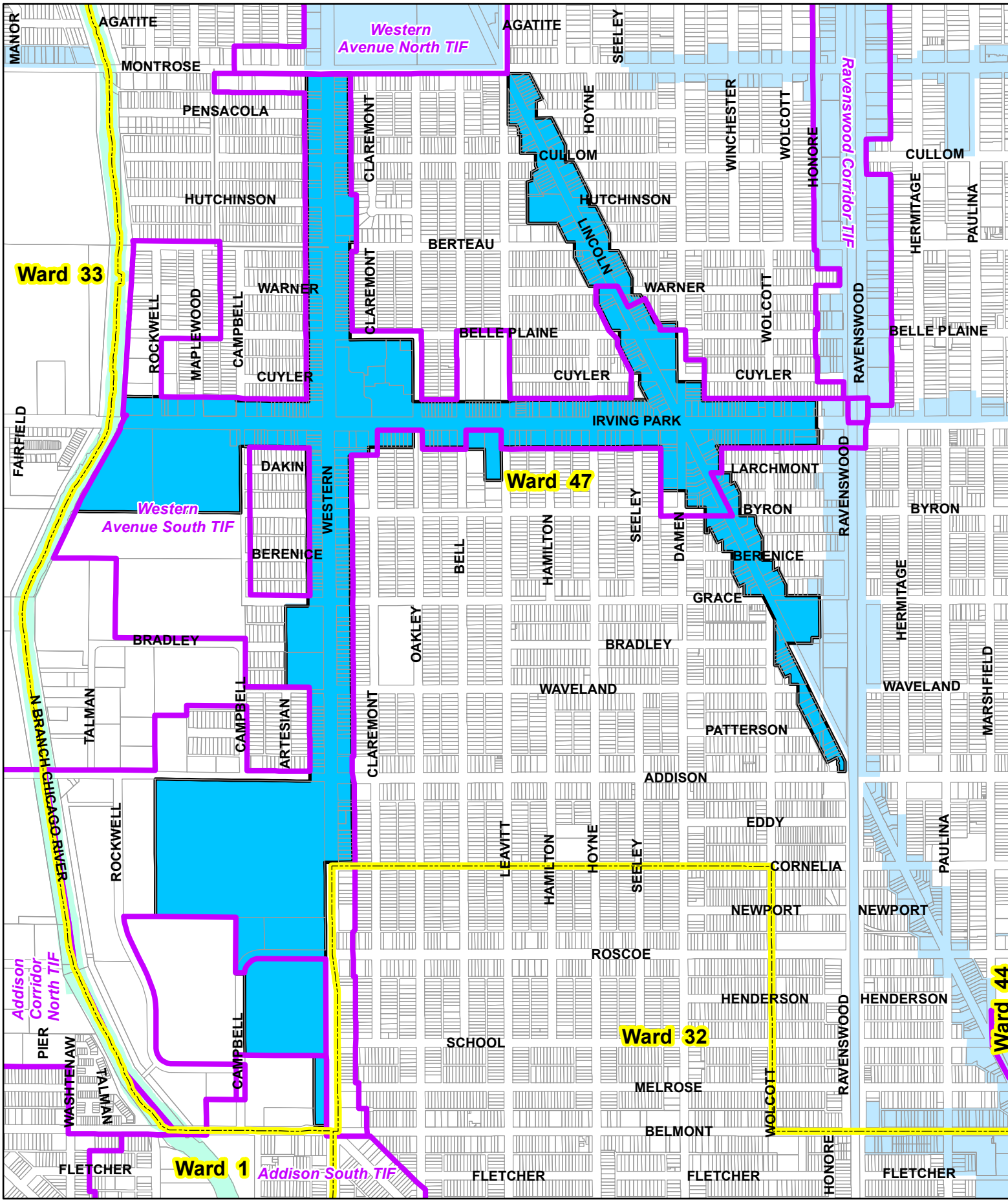
Regards,

Eileen Keleghan
Executive Director, Northcenter Chamber of Commerce
Special Service Area #38 Northcenter

SSA 38 Map Description

1. **Western Ave** (East Side between Montrose and Cornelia, west side between Montrose and Belmont)
2. **South side of Addison St** (between Western and Rockwell)
3. **Irving Park Rd** (just past Rockwell on the North side to Ravenswood and just past Talman on the South side to Ravenswood)
4. **Lincoln Ave** (East side from Montrose to Bradley and West side from Montrose to Addison)
5. **Damen Ave** (East side from Cuyler to Byron, West side from Belle Plaine/Town Square through 3912 N Damen Ave)
6. **Northcenter Town Square** at Belle Plaine and Damen (4100 N Damen)
7. **Rockwell St Landscaped Bumpout** (on Rockwell just North of Irving Park Rd)

Please note all intersecting streets on the regular route should receive services up to the mouth of the alley and 10 feet into the alley.



- Legend**
- SSA
 - Northcenter
 - TIF
 - Ward

Northcenter SSA #38

